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| Scrum meeting one: Minutes | Graphic illustration of team in a meeting |
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| Date: |  | Time: |  | Organiser: |
| 12/03/2023 |  | 8:00 PM |  | Modjadji Mphekwane |

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| In attendance |  |
| Reala Reddy, Kamogelo Kekae, Zandile Silayi, Zenzele Hlubi |  |

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| Introduction |
| The team had an online meeting before meeting the client. The purpose of the meeting was to discuss the topics and questions the team needed to ask the client. Since the team had received the project of which they were assigned, the team had to discuss what they needed to know about what they will be designing and discuss the software environments they will be using. |

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| What the project is about |
| The name of the project is Wits academy. The purpose of the project is to design academic software for both educators and students from the University of Witwatersrand. The requirements of the project is to:   * Allow resources to be shared by teachers to students. * Allow students to interact with the resources shared by the teachers. * Allow for quizzes and other form of assessments to be created on the platform, etc.   The software should be like existing software like Udemy. |

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| The software environments used for the project |
| * For the project, the scrum master had set up a project database on GitHub where all the resources of the project will be uploaded and easily accessible to other team members. * Kamogelo had set up a project management database on Taiga where the team can create the product backlog and tasks for each backlog item. * Android studio will be the software used to create the mobile app, and Webflow along with Visual Studio will be the software used to build the web application. |

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| The questions/ topics to ask/ discuss with the client |
| The team discussed what questions and/ or topics they wanted to discuss with the client. They were as follows:   * What were the requirements of the software? * What were the requirements for the first sprint to be complete? * What language did the client need the mobile app to create in? * The product backlog of the project * The target for the software * The achievements of the software |

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| **Announcements** |
| The client- team meeting will be on the 13th of March 2023. Each team member had to make an attend the meeting to meet the client. The meeting will start at 1:30 pm on Zoom. |

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| Next meeting |
| 13 March 2023| 6:00 PM on Microsoft Teams Meeting  Meeting was adjourned at 8:51 pm. |